

Our Values

DTBA INC.

Registration No. A0012026X

Membership
Respect for the Individual
Integrity
Commitment & Accountability
Trust
Leadership and Teamwork

Make Meetings Work

To make the most of everyone's time:-
Issue an agenda at least 48-hours prior
Start and finish on time
Be respectful of others and listen
Stick to the agenda
Take minutes
Respond to action items

ANNUAL GENERAL MEETING

Minutes of the Annual General Meeting 2024

Held on Friday 4th October 2024

Chaired by : Kong Tung (KT)	Minutes : HK Kong (HK)
Venue : DTBA Hall, Hummel Way, Doncaster 3108	Time : 7.30pm

PRESENT

George Chen (GC)	Seong Keat Chen	Richard Chong	Alex Dieng	Lee Hills (LH)
Peh Khaw	Thida Kheang	Esther Kho	Tze Pin Khor (TP)	Valerie Koe
Allan Koh	Hon Kim Kong (HK)	Hendra Kurnia (HSK)	Joe Kwong	Angela Lee
Chris Lee (CL)	Anthony Leong (AL)	Jacob Leong	Tim Leung	Chris Lim
James Lin (JL)	Richard Loh	Kum Wah Low (KW)	Barry Lun (BL)	Merlin Mantiri
Jenny Ngeh	Lawrence Ngeh	Ken Nguyen (KN)	Ivan Poon (IP)	John Quay (JQ)
Made Setiawan	Saut Simbolon	Suryanto Suryanto	Yee Khoon Tee (YK)	Julius Teo (JT)
Eddie Tiong (ET)	Kong Tung (KT)	Susan Tung (ST)	Victor Victor	Anthony Whitmarsh (AW)
Billy Wu (BW)	Frank Xu	Felix Yung (FY)	LI Zhu (LZ)	Simon Gan (SG)

APOLOGIES

Peter Kwee	Murina Kwee	Lesley French	Jenny Morcom	Lai Ling Hui
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• OPENING

KT opened the meeting at 7.27pm.

There is sufficient quorum to proceed with the meeting with 32 members present at the time, with a total of 45 members present overall for the night.

• CONFIRMATION OF MINUTES OF 2023 AGM (conducted on 27st October 2023).

There being no queries on the draft Minutes of the 2023 AGM, the Minutes were accepted and passed by all

Moved by **Simon Gan** Seconded by **Anthony Whitmarsh**

• CONFIRMATION OF 2024 MANAGEMENT COMMITTEE REPORT

- KT gave an overview of the Management Committee report.
- LKW requested for a clarification on the above mentioned Joint User Agreement (JUA) dated Oct 7th 1986 between Manningham Council, AL and DTBA. KT replied that he was informed by the Council that there is a JUA agreement, which DTBA is a part of.

- Chris Lee (CL) clarified that when he was the Vice President of DTBA during that period, Manningham Recreational Association (MRA) was running all the sports facilities in Manningham Council (MC), including the one used by DTBA. As DTBA is under the umbrella of MRA, he was given the opportunity to be on its board.
This changed when Manningham Council wanted to run all the sports facilities as 'profit' centres in 2014, and the previous Joint User Agreement (JUA) was then changed to a Deed of Assignment & Release.
YMCA won the bid to run the centres following which MRA outlived its usefulness and was dissolved. Some money which were left was used to refurbish the Club (toilets, wall cladding, etc) then. It brought a closure to MRA and is no longer in existence. That's when our rent starts to shoot up, cutting into our reserves.
Fortunately, the Club is still doing well to this date.
- CL mentioned that DTBA did tried to bid to run the place then but there were a number of requirements, including having a full time person to run, which makes it not feasible.
- KT mentioned that the Council informed him we still have \$200K in funds left in MRA. He informed that the roof replacement for the hall have been costed by AL at \$500K, and was told by AL that if there is a water issue due to rain, we were advised to stop playing and they have agreed to deduct the rent.
- LKW queried if the JUA was rescinded with full DTBA knowledge as in the Management report, which KT informed he has a copy of DTBA meeting minutes confirming it.
- CL reiterate that the status of DTBA in relation to the Manningham council is not stable or clear, and there is nothing we can do if they decided to increase the rent/fees. He advised DTBA to watch the situation carefully.

The 2024 Management Committee report was accepted and passed by all

Moved by **Richard Chong** Seconded by **Anthony Whitmarsh**

• 2024 TREASURER'S FINANCIAL REPORT

- HSK informed the club made about \$43K more in income last year from playing fees, court hire, coaching, etc.
- AL took over from YMCA to run the place on July 2023 and has agreed to continue with YMCA's rental rate for 2023. The rental rate increase starts from January 2024 onwards, so the increase doesn't show as much for the current financial year.
- Shuttlecock usage have increased by \$10K due to increase in social games player numbers. There was a price increase in shuttles from Nov 2023, and another increase later this year.
- Overall, the Club made a profit of \$35K this financial year with a reserve of \$235K at the end of the financial year.

The 2023/2024 Treasurer's Financial Report was accepted and passed by all

Moved by **Chris Lee** Seconded by **Anthony Leong**

KT formally declared all positions for the Committee vacant and called upon Chris Lee to take over the Chair

- **Election Of Committee**

Chris Lee commented that the balloting seems easier this year as there is only one change to previous committee for now.

Chris reiterate that if someone wants to nominate at the AGM, they are still allowed to nominate. He asked for nominations from the floor.

No other nominations were received.

1. Position of President

- **Kong Tung** was nominated by Joe Kwong and seconded by Billy Wu

2. Position of Vice President

- **Joe Kwong** was nominated by Kong Tung and seconded by Billy Wu

3. Position of Treasurer

- **Hendra Kurnia** was nominated by Kong Tung and seconded by George Chen

4. Position of Secretary

- **Billy Wu** was nominated by Kong Tung and seconded by Felix Yung

5. Position of Committee Members

The following members were nominated and seconded by various members

- **Felix Yung** was nominated by Yee Khoon Tee and seconded by Billy Wu
- **Yee Khoon Tee** was nominated by Felix Yung and seconded by George Chen
- **George Chen** was nominated by Kong Tung and seconded by Hendra Kurnia
- **Julius Teo** was nominated by Barry Lun and seconded by Kong Tung

As there is no ballot, all the nominees were duly declared as elected

Chris Lee then closed the nominations.

Summary of Election Results

Position	Elected
President	Kong Tung
Vice President	Joe Kwong
Treasurer	Hendra Kurnia
Secretary	Billy Wu
Committee	George Chen
Committee	Felix Yung
Committee	Yee Khoon Tee
Committee	Julius Teo

- KT informed that he was saddened that HK has chosen to step down from the Committee
- HK reiterate that the current CM is doing a good job the past year and hope everything continues going forward.
- KT complimented John Quay for sacrificing his time and using his own vehicle to do the cash banking for the Club voluntarily, and taking care of the Juniors on the Friday night sessions.

- **Appointment of the Auditor to the Association**

- KarChong has been a reviewer for DTBA's account the last few years, and will continue to do it for next year

- **Any other business which may legally be brought forward**

- Discussion on OpenSports RSVP program

KT informed that BL, TP and JL are the persons driving the OpenSports project and invite the members to ask questions on it.

- *AL : What is OpenSports?*
- *BL : OpenSports is an App that allows members to book their spot before coming to play in DTBA, ie an online RSVP system*
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- *IP : Security in terms of Credit card?*
- *TP : OpenSports do not keep any details of credit cards. All the details are kept by Stripe, a payment processing gateway that OpenSports use. There are options, such as using a one time use 'virtual' card offered by banks.*
We are working out a process with OpenSports to migrate the prepaid balance to a credit in OpenSports once the project is going ahead.

LZ : Does OpenSports keeps the credit card numbers as the credit card details are filled in when he is doing the bookings?

JL : This is the browser remembering his credit card details on his machine he is using, and OpenSports does not keep the details.

LKW : queried about the fees for using OS.

BL : The fees is 2% more than what we currently pay through Paypal. The fees are paid by the Club so from the members perspective there is no increase at all.

ST : Can the account be hacked?

BL : If someone can access her phone, it can be hacked

CL : Can one cancel the spot booked and get a refund if he cannot make it to play?

BL : We are testing different parameters with the cancellation and refund period, which was initially set at 48 hours, and was changed to 24hrs, and now 8 hours to provide the best experience for the members. This was after approval by the CMs.
There will be a migration plan.

AL : When will all the sessions be moved to OS?

BL : It will happen the next couple of months after communicating with the members

AL : Will the 5% charge rate by OS be lower if we use it more as 5% of \$250K is a lot? Can we pay cash?

BL : Not at the moment, but OS has given a 10% off the monthly subscription after negotiation on the rate. No to cash as one of the intention of OS is to make the whole Club cashless.

Lee Hills (LH) reiterates that her experience from using OS is great without the cash handling and mistakes from registering players and reconciling the takings.

ET : As the OS App is used for different sports clubs, how will we distinguish between using OS for the various sports?

BL : Some of our members are already members of other pickleball clubs, and there is no conflict using it.

GC : What happens when OS collapse, is there is any redundancy plans?

BL : Currently there is no redundancy plan, but we will take an image of membership data and transfer to another application.

TP : We will need a backup plan, and will come up with one when going full on later.

AC : Is there a backup plan for the OS project team?

TP : OS themselves have a support team for the App, like other apps.

ET : Can we can book for guests as the app allows for it?

BL : The Committee have decided to have booking privilege for members, so guest bookings will only be open in the last 24 hours.

There is such a feature (and a defect) in the app, suggest to get the guest to register and do the booking themselves.

- **Meeting closed at 8.50pm**

Signed

Hon Kim Kong
Secretary
DTBA 2023/2024
4th October 2024

Mun Kong Tung
President 2023/2024
DTBA
4th October 2024